

# **Gift-in-Kind Acceptance and Receipting Policy**

Jewish Family and Child Service (JF&CS) welcomes tangible gifts that enable us to fulfill our mission as a multi-service agency that strengthens and supports individuals, children, families and communities by increasing safety and security, improving mental health and wellness and reducing the effects of poverty, within the context of Jewish values.

We are always grateful for gifts of goods or services that we can pass along to our clients. Donations can be accepted at the following locations accordingly:

JF&CS Central Branch Lipa Green Centre 4600 Bathurst Street Toronto, ON M2R 3V3 416-638-7800 x6999

\*\*Please call ahead to schedule drop off

Items accepted at this location, include:

- Tickets to sporting events, theatre, concerts or other entertainment
- Gift certificates/cards for department stores, clothing and shoe stores, or supermarkets
- Simcha Baskets (non-perishable, kosher food, children's items, camp supplies)

#### **The Clothing Cupboard**

Located at the Family Resource Centre at the Promenade Mall 1 Promenade Circle Thornhill, ON L4J 4P8

Coordinate your donation drop off by calling 905.882.8509 or by emailing <a href="mailto:karin@thefamilyresourcecentre.ca">karin@thefamilyresourcecentre.ca</a>.

Items accepted at this location, include:

• New clothing for women and children

## JF&CS cannot accept the following items:

- Furniture
- Mattresses
- Large appliances
- Baby/toddler car seats
- Medical equipment or supplies
- Non-kosher, unwrapped or perishable food
- Works of art
- Any scented items, including beauty supplies and toiletries

### **Tax Receipts for Gifts-in-Kind**

As per CRA regulations, JF&CS can only issues tax receipts for new items. The value of the item must be documented.

#### **Documentation required for a tax receipt:**

- Proof of purchase, such as a receipt or invoice
  - The receipts must be original receipts
  - o The invoice must have donor's name and address on it

### **Declining a Donation**

JF&CS reserves the right to refuse any items that do not align with its mission or for other reasons as determined by the agency.